

Country Hill Montessori, Inc.

Admissions Agreement

Country Hill Montessori is a child care facility licensed by the State of California, Department of Social Services, Community Care Licensing Division, in accordance with applicable provisions of our Facility Number 340313576.

A. BASIC SERVICES

THE SCHOOL SHALL PROVIDE THE FOLLOWING BASIC SERVICES FOR

(Name of Child Enrolling)

(Date of Birth)

(Name of person(s) enrolling child)

(Relationship)

1. Academic Program as outlined on Registration and Payment Plan.
2. The child shall be furnished a mid-morning snack consisting of at least two items from two of the four basic food groups. Such a snack shall also be furnished mid-afternoon for children who are at school after 3:30pm.
3. The child shall be given assistance with personal care as needed.
4. The child shall be provided with an opportunity to nap or rest between 12:30 pm and 2:30 pm on a cot or mat provided by the school.
5. The child shall be placed in a group of peers based on age and/or special needs as determined by staff.
6. The child shall be involved in a program of play and learning experiences, which are appropriate for the age of the children enrolled in the school. A balance of active and quiet play is provided for, with individual and group activities that are geared toward the emotional, social, physical, aesthetic, and individual growth of young children.
7. The school shall assume responsibility for the child after the child has passed the legally required health inspection and has been signed in by a parent, guardian, or designated representative of the child's parents or guardians. The school shall retain responsibility until the child is signed out by a parent or guardian.
8. The child shall be administered physician-prescribed medication only upon the written request of the child's parents or guardians. The school shall not administer a nonprescription medication unless it is accompanied by a parent or guardian's request to do so. The school shall not be responsible in any way for failure to provide requested prescription medication nor for adverse reactions which are caused by the administration of such prescription medication.
9. The school shall give appropriate first aid to a hurt child. Parent/guardian shall be contacted if it is the judgment of the school staff that immediate medical or dental attention is necessary. Depending on severity of injury (a) 911/ambulatory service will be called or (b) staff will transport child to hospital so appropriate care can be rendered by medical staff.
10. An ill child shall be isolated and given appropriate care until called for by a parent/ guardian, or designated representative.
11. The school shall notify the child's parents /guardians of suspected exposure to communicable disease.
12. The school shall make every effort to safeguard personal belongings brought by the child, but will not be responsible for lost or broken items.
13. The director or any staff member shall report to child's protective services or the police department as required by the State Penal Code any suspicion of child abuse, sexual or otherwise, neglect, or endangerment of which they may become aware.
14. The department or licensing agency shall have the authority to interview children, or staff, and to inspect and audit the child or facility records without prior consent. They shall also have the right

to observe the physical condition of the child(ren), including conditions which could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the child(ren).

B. OBLIGATIONS OF PARENTS OR GUARDIANS

1. The parents/guardians shall submit enrollment application prior to child's scheduled start date.
2. The parents/guardians shall furnish requested medical information not more than 10 days after enrollment.
3. The parents/guardians shall provide the child with a nutritious lunch if the child is to be at school after 12 noon. Contents should follow guidelines as specified in parents' handbook.
4. The parents/guardian shall provide a crib sheet, covered pillow (not to exceed 14"x14"), blanket and storage container (standard size pillow case) to use during nap periods if the child stays at school after 1pm.
5. The parents/guardians shall take nap supplies home weekly and launder them.
6. The parents/guardians shall provide change of clothes and, if appropriate, diapers or pull-ups as needed.
7. The parents/guardians shall come to school for conferences when asked to do so by a staff member.
8. The parents/guardians shall see that the child is dressed appropriately when brought to school.
9. The parents/guardians shall pay for any property damage cause by the child and acknowledge that Country Hill Montessori is not responsible for student's lost, stolen, or damaged personal property.
10. The parents/guardians shall respect the nonreligious nature of our program.

C. TERMINATION OF THIS AGREEMENT

This agreement can be terminated if any of the following occur:

- school year has come to an end
- child presents a health or safety threat
- serious illness of the child which would prevent attendance
- repeated discipline problems
- lack of parent cooperation, inappropriate parental behavior to children, teachers or staff
- on-going late pickup
- an account becomes more than two weeks delinquent.
- CHM in its sole discretion determines that it is not able to meet the needs of the child or that it is not in the best interest of the school or other children to have the child in attendance.
- if parents feel that the child is not benefiting from the program they may withdraw their child from CHM with a two week written notice.

Country Hill Montessori will provide a minimum of 30 days notice prior to any changes to this agreement.

I have read and fully understand the above admission agreement.

PARENT / GUARDIAN

DATE

PARENT / GUARDIAN

DATE

DIRECTOR

DATE